



Administration
 Engagement • Finance • Human Resources & Staff Development • Information Technology • Quality Assurance • Respite Coordination
 7362 Calhoun Place
 Rockville, MD 20855

Adult Services
Inclusive Living
 Community Living & Personal Supports
Employment & Day
 Employment & Meaningful Day
 7362 Calhoun Place
 Rockville, MD 20855

Children & Youth Services
After All
 4140 Wexford Drive
 Kensington, MD 20895
KFICCC
 10611 Tenbrook Drive
 Silver Spring, MD 20901

Urban Thrift
 10730 Connecticut Avenue
 Kensington, MD 20895
301.984.5777

www.TheArcMontgomeryCounty.org

July 1, 2022

Dear Prospective Board Member,

Thank you for your interest in serving as a member of The Arc Montgomery County’s Board of Directors. Enclosed you will find our current application. If you have questions concerning the application, please contact us at GovernanceCommittee@arcmontmd.org.

Board members are expected to give their “time, talent and treasure.” In other words, as a leadership volunteer, you give your time to guide The Arc based on your talent—your knowledge, skills and experience. We also ask that you support our mission by making a personal financial commitment, sharing your treasure. In addition, Board members serve an important role in spreading the word about The Arc’s mission and achievements.

Board members can advocate for The Arc, connect The Arc to the broader community, provide a conduit for feedback to the organization, and support the mission and the employees. There are many ways in which Board members can learn about The Arc and help to accomplish our mission in Montgomery County!

Each individual Board member’s contributions of time, talent and treasure will differ. Some members chose to serve on committees aligned with their professional interests (e.g., an accountant who joins the finance committee). Others chose to serve on a committee that will be an opportunity for learning. The minimum time commitment for serving on The Arc Montgomery County Board is approximately two hours per week. Much of this time will be devoted to Board, committee and membership meetings.

All members of The Arc’s Board are required to be members of the organization. Membership is conferred upon receiving an application for membership accompanied by a \$50 membership donation. Beyond this, we ask that you include The Arc Montgomery County among your “top three” charitable gift recipients at a level that is personally meaningful while serving on the Board of Directors.

We look forward to learning more about you and your interest in supporting people with intellectual and developmental disabilities and their families.

Sincerely,

Constance Battle

Constance Battle, President
 The Arc Montgomery County Board of Directors